

2021 Washington Affordable Housing Management Convention

presented by: Affordable Housing Management Association of Washington (AHMA)

Attendee FAQ

What is the registration fee?

J	Early Before 3/24/21	Regular Before 4/14/21	Late After 4/15/21
Member	\$199	\$250	\$275
Non-Member	n/a	\$325	\$350

Will I be refunded if I have to cancel my registration?

\$25 Cancellation fee until March 24, 2021. \$75 Cancellation fee between March 25-April 14, 2021. After April 15, 2021, there are no refunds for cancellations. Substitutions are welcome at no charge.

How do I register multiple people?

If you do not want to register each person individually, we have a Multiple Person Registration form available. Complete all the fields on this form and send to DeAnn Hartman at deannh@ahma-wa.org

What information do I need to register?

Please make sure you are already a member in the database before you register. Contact Brett Hartman at **bretth@ahma-wa.org** for assistance with your member log in.

Will I receive a registration confirmation?

Every registration will receive a confirmation sent to the email address provided when you registered. If you do not receive a confirmation within two days, please do not hesitate to call 360-529-5818.

How do I access the technical program content (educational sessions)

All registrants will receive detailed instructions and login information approximately two weeks prior to convention start date of April 20. You will be able to click the sessions you wish to attend once you are logged into the virtual platform.

Will there be a 2021 AHMA of WA Trade Show?

Yes! There will be a virtual trade show.

How does a virtual trade show work?

A virtual trade show is accessed easily with your computer, phone, or tablet, whereby attendees and exhibitors connect via live chat when visiting booths. Much like the in-person trade show, you choose from booths to visit and can ask questions or request private conversations with representatives. Within the booth, you can view exhibitor materials, such as documents or videos, and chat with the representatives attending the booth. Representatives will be available for chat in the booths on April 20-21 during the trade show hours. After the live dates, the booths will remain available to you through June 1 as part of your registration. While a representative may not be available for chat in the booth during the extended days, you will be able to submit questions or request additional information by simply sending a message from inside the booth.

If the virtual convention is actually April 20-21, what content will be available through June 1?

April 20-21, the virtual convention will be "live" – there will be live presentations, attendees will be networking using the chat feature, certain presenters will be answering Q&A while their sessions are in progress, and the exhibit booths will have representatives available during trade show answers to provide additional information and to answer questions. From April 22-June 1, the recorded educational sessions (12 of them) will be available to view on demand and the trade show booths will still be "open" so that visitors can view the information and contact a representative.

How does the value of my registration translate from the in-person to the virtual convention and trade show?

The virtual event will provide the same level of exceptional education and exhibition that you have come to know at the AHMA of Wa convention. Your experience will net a greater opportunity to view <u>all</u> educational sessions while obtaining your needed professional development as well as interaction with exhibiting companies. And, you will enjoy 40 additional days to consume the sessions and visit booths at your leisure, as these materials will remain available through June 1! As a virtual event, the opportunity is also cost saving to the individual/employer as attending requires no airfare, hotel, and per diem expenses.

What does a virtual education room look like?

Think of a virtual platform as any other website. It provides links to click to get you to the information you want to see. Once you login and click the link for the room you need, you will see links for the sessions you want to view and the chat function to "talk" with other attendees in the same room. The virtual platform can host many registrants during any one presentation.

Is there a video to explain how to use?

We will be adding more information to the AHMA of WA website clearly explaining how to access the site, how to navigate to the events you want to attend, and what you can expect to see.